

# PINE CREST SCHOOL ALUMNI VISITING POLICY



**Pine Crest School welcomes alumni visits to the Boca Raton and Fort Lauderdale campuses. Every member of the Pine Crest family is responsible for complying with the School's procedures to ensure the protection of students, faculty, and staff and to avoid disruption to school activities.**

If you wish to visit the Boca Raton or Fort Lauderdale campus:

- Please contact the Alumni Connections team: Jana Blackwell '81, Caitlin Hampton '09, and Kristen Kirkendall at 954-492-4111 or [alumni@pinecrest.edu](mailto:alumni@pinecrest.edu).
- Please let us know if you wish to see a specific member of the faculty or staff.
- Upon your arrival to campus, you will need to check in at the Security desk and present a government-issued ID. You will be issued a Visitor Pass to be worn visibly near your shoulder while on campus.
- Every visitor must be accompanied at all times on campus. A security officer will call Alumni Connections for a team member to meet you at the desk and accompany you throughout your visit.

For alumni who come to campus without a scheduled appointment, the Alumni Connections team will make every effort to have someone available to meet you.

The School reserves the right to remove or restrict guests and visitors who cause disruption to programs, activities, services and/or classes, or for any other reason deemed necessary to the School. We love to see you back home and wish to make your visit a meaningful one!